



masters33928.us

**Masters Website
Committee**

June Roberts, Chair
Ben Bachrach
Don Jancin
Ron Paquette
Dusty Rhodes
Jim Swanger

Administrators

Ben Bachrach
June Roberts

The Masters Website Committee

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Status Report: February 26, 2019

Prepared by: Ben Bachrach

Reviewed by: June Roberts

Introduction:

In the fall of 2018, James Swanger on behalf of The Masters Board of Directors asked Ben Bachrach to provide technical information and support for a dedicated website. This document details the status of the work that Ben and the subsequent Masters Website Committee have achieved.

Status:

On 10/30/2019, through the services of F5-MVH Internet Services (f5mvh.com), Ben Bachrach purchased a 1 year ICANN registration for a domain, master33928.us, for \$12.50. Also from F5-MVH, a 1 year subscription to their Standard Hosting Service was purchased for \$99.00. After Board approval for having a website, at the direction of Marcy Holtz, Collier Financial issued a check to reimburse Ben Bachrach for the fees he paid.

June Roberts volunteered to lead the formation of a website committee, and was selected by The Masters Board of Directors to chair the Masters Website Committee (MWC).

The following agreed to serve on the committee and were approved at a Masters Board Meeting: Ben Bachrach; Don Jancin; Ron Paquette; Dusty Rhodes; Jim Swanger.

A standard WordPress software package was installed as the backbone of the website. Included with the installation is a plugin: CiviCRM which provides tools for a membership database and email system. The committee is committed to using popular software applications, so that anyone in the community with an interest can find the necessary documentation, and tutorials on the Internet to use or help expand the features of the site.

The URL for the home page for the website is <http://masters33928.us/wp/>.

Redirection allows users to also use simpler alternatives:

- www.masters33928.us
- masters33928.us

Since its start, the committee has met several times, and agreed to the current scope, menu structure, and operating procedures.

The current menu includes:

- Home
- About
- Contacts
- Documents
- Events and Activities
- Lost and Found
- Neighborhood Safety
- Photos

Don Jancin provided an email list of Masters residents he has collected. WordPress accounts were created for all 174 email addresses, and an email was sent to each email address advising residents of their account, and how to setup a password. To date 78 people have established a password.

As content is provided to Ben Bachrach, WordPress Pages and Posts were created. The site currently has 69 pages. Most can be viewed by anyone visiting the site.

The site has 5 WordPress Roles to control the capabilities of visitors to the site

- Subscriber
- Contributors
- Author
- Editor
- Administrator

To date, 16 emails have been sent to the community. As much as possible, the emails are kept short and provide links to obtain more information on the website. This is done as a way to encourage residents to visit the site.

The Home Page indicates the date anything on the site has been added or revised, and lists new content, and key links to other pages.

Everyone who obtains a password is initially given Subscriber Status. That allows them to view password protected areas, and submit comments on pages with that feature. Members who have an interest can request from the Committee Chair additional capabilities.

Suggestions for content, and improving the website are always welcome.